

# THORPE PRIMARY SCHOOL

## Minutes of Governors School Effectiveness Committee Meeting

Thursday 29th June 2017

### *Present*

Lubna Akbar	LA	
Colin Hammond	CH	Chair of Governors
Paula Jeremaes	PJ	Assistant Head (Associate Member)
Lisa Lloyd	LL	Chair of Committee
Charles Knudsen	CK	
Mansha Mohammed	MM	
Manoj Subudhi	MS	
Kate Trethewy	KTr	Headteacher
Terry Edwards	TE	Clerk to Committee

### *Absent*

Item of Business	Points Discussed	Decisions/ Recommendations	Action Points/Dates
1. Apologies	There were no apologies		
2. Minutes of last meeting – Wednesday 23 <sup>rd</sup> March 2017	The Minutes of the last meeting were agreed with an amendment:	<b>The minutes of the last meeting Wednesday 23<sup>rd</sup> March were agreed</b>	
3. Matters Arising	<p>Item 6 – The parent Questionnaire has been analysed and copies are available for the meeting</p> <p>Item 8 – Staff were informed of key data as and when it was made available. The target date is 1<sup>st</sup> November for conversion</p> <p>Item 10 – is on the agenda</p>		
4. Declaration of Interest	There was no declaration of interest		
5. OFSTED Action Plan	<p>KTr presented the committee with the Post Ofsted Action Plan and reported that:</p> <ul style="list-style-type: none"> <li>• The plan is separated into 4 key areas from the report <ul style="list-style-type: none"> <li>○ Improve provision in the Early Years</li> <li>○ Improve outcomes in reading, writing and spelling, so that pupils make good progress</li> <li>○ Improve assessment arrangements</li> <li>○ Improve leadership and management</li> </ul> </li> <li>• The report detailed the actions to address each of the key areas, the milestones, resources needed, who will lead, the outcome/success criteria and ongoing monitoring and evaluation</li> </ul>		

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Continued	<ul style="list-style-type: none"> <li>• Normally a monitoring inspection would take place but due to the academy conversion the inspection may not happen at this time</li> <li>• Conversion to the MAT could mean that Thorpe may not be inspected for 3 years</li> <li>• The local authority will hold the academy to account</li> <li>• The report will be uploaded to the school website for parents to view the response and action from school</li> <li>• Parents have been very supportive, a few parents raised some concerns around the report</li> </ul> <p>KTr reported that she had received a telephone call from HMI to say that the complaint around the inspection would be investigated</p> <p>KTr presented the committee with Peterborough City Council’s Action Plan:</p> <ul style="list-style-type: none"> <li>• The committee noted that it would be difficult to complete all the actions in the plan due to the shortness of time before the conversion to a MAT</li> <li>• The report showed the support and expectation from the LA to the school</li> </ul>		
6. Scrutiny of Books – Pupil Premium and SEN	<p>A selection of books from each year group was presented to governors:</p> <ul style="list-style-type: none"> <li>• The books were from SEN and Pupil Premium children</li> <li>• It was noted that the expectations have risen</li> </ul> <p>Governors asked about children’s handwriting and PJ replied that the school were presently looking at a new handwriting scheme</p> <p>Governors asked when children see the comments written in the book from teachers – Children saw the comments in their books, the following day</p> <p>Governors asked if the books needed to be marked every time and PJ responded that staff were looking at different models of marking and would be interested in visiting other schools to look at alternative models</p> <p>KTr reported that an external review of Pupil Premium was scheduled for September</p>		

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<p><b>7. Staffing</b></p>	<p>KTr circulated a breakdown of the areas of responsibility and pay structure for the SLT:</p> <ul style="list-style-type: none"> <li>• Thorpe has appointed a second Assistant Head and the responsibilities shared as Pastoral lead and Raising Standards Lead</li> <li>• SLT have agreed to move to a change in Team Leader roles to be called Phase leaders</li> <li>• It was agreed to appoint a 4<sup>th</sup> team leader</li> <li>• SLT have agreed that there would be 2 Phase Leaders covering Nursery to Year 2, 1 phase leader would be Pastoral and the 2<sup>nd</sup> Phase Leader Raising Standards</li> <li>• The other two Phase Leaders would cover Year 3 – Year 6, 1 to be the Pastoral phase Leader and the other to cover the Raising Standards Phase Leader</li> <li>• This would build capacity for Raising Standards</li> <li>• SLT have worked with Team Leaders looking at job descriptions and a new model has been agreed</li> </ul> <p>The committee asked how the new models would work in the MAT – KTr reported that new models would be shared with the MAT and phase leaders would share issues and good practice</p> <p>KTr reported that the 2 Pastoral Leaders would be line managed by the Pastoral Assistant Head and the 2 Standards Phase Leaders would be line managed by the Raising Standards Assistant Head</p>	<p><b>The committee approved the new model of SLT and Leaders roles and responsibilities</b></p>	
<p><b>AOB</b></p>	<p><u>Data</u></p> <p>KTr presented the committee with the data report:</p> <ul style="list-style-type: none"> <li>• Early years – 55% at GLD. This is an increase on last year’s outcome</li> <li>• Year 1 Phonics – 80% achieved the phonics standard. This is an increase of 10% and the gap to National based on the National Average in 2016 has closed. National data for 2016 was 81%</li> <li>• End of KS1 Phonics – 83% have achieved the phonics standard. This is a decrease of 7% on last year’s outcomes. When the cohort were in Reception only 38% achieved GLD, 41% achieved the expected standards in writing and 48% in reading so progress has been made.</li> </ul>		

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Continued	<ul style="list-style-type: none"> <li>• 70% of the cohort reached the phonics standard when they were in Year 1 so an addition of 13% has been achieved, the National increase is 10%. National data for 2016 was 91%</li> <li>• Year 2 Teacher Assessment Data Expected Standard – KTr shared the expected standard data compared to the outcomes and the previous year’s outcomes. The outcomes for 2017 are broadly in line the outcomes of 2017 for the proportion of children achieving the expected standard nationally for 2016. The proportion of children achieving the Greater Depth Standard is greater than the National average for reading and maths in 2016 and the gap has narrowed for writing</li> <li>• Year 6 Teacher Assessment expected standard data – KTr shared the expected data compared to the outcomes from 2016 and the expected outcomes for 2017. In 2017 Teacher Assessment data shows an improvement on the SATs outcomes of 2016 and this cohort had lower KS1 outcomes. The proportion of children achieving greater depth is broadly the same for reading, decreased in maths but increased for writing and therefore the combined outcomes is an increase.</li> </ul> <p>The SATs results are published on 4<sup>th</sup> July and the outcomes will be shared at the full Governors Meeting on the 11<sup>th</sup> July.</p> <p><u>Parent Questionnaire</u> Governors looked at the data from the OFSTED questionnaires circulated at the February parents evening:</p> <ul style="list-style-type: none"> <li>• There were 82 responses, compared to 195 in 2016 and 210 in 2015. This was a result of the Ofsted questionnaire given to parents at the same time</li> <li>• The results as a whole are very positive, with a total of 99% agreeing that their child likes school, 93% agreeing their child makes good progress and 98% agreeing that children behave well</li> </ul>		

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<p><b>Continued</b></p>	<ul style="list-style-type: none"> <li>• One parent strongly disagreed is known to the school and we have been able to follow up concerns</li> <li>• Some results are consistently high:               <ul style="list-style-type: none"> <li>○ 97% parents are comfortable approaching staff with questions or a problem</li> <li>○ 97% believe staff expect children to work hard</li> <li>○ 98% think the school is led and well managed</li> <li>○ 97% believe the school encourages children to be independent and become a responsible member of the community</li> <li>○ No parents disagree that the school tackles issues quickly and fairly</li> </ul> </li> <li>• Whilst 91% parents agree that they have opportunities to express their views about school and that their responses are considered, this is the least positive result, with 5% disagreeing.</li> </ul>		

Meeting Closed at 8.00 pm