

THORPE PRIMARY SCHOOL

Minutes of Governors Strategic Committee Meeting

Tuesday 13th September 2016

At 7.00 pm

Present

Lisa Lloyd	LL	Chair of School Effectiveness Committee
Emma Anderson	EA	Deputy Headteacher/Associate Member
Anne Clayton	AJC	Chair of Finance/Personnel Committee
Kate Trethewy	KT	Headteacher
Colin Hammond	CH	Chair of Governors
Trevor Pearce	TP	Chair of Premises Committee

Terry Edwards	TE	Clerk to Committee
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Item of Business	Points Discussed	Decisions/ Recommendations	Action Points/Dates
1. Apologies	Apologies were received from: Paula Jeremaes		
2. Minutes of the last meeting – Thursday 21 st April 2016	The committee agreed the minutes of the Strategic Committee Meeting on Thursday 21 st April.	The Minutes of the meeting on Thursday 21st April were agreed	
Matters Arising	<ul style="list-style-type: none"> • Budget remains tight. KT reported that after a discussion with staff it was agreed that more budget information should be shared with staff to increase their understanding of budget pressures • Staffing Structure was agreed • The Headteacher handover went well and KT was grateful that NG was happy for her to come into school and meet with staff prior to handover 		
3. Terms of Reference	Governors agreed the Terms of Reference. There were no changes		
4. Declaration of Interest	There was no declaration of interest		
5. Standards	<p>KT presented the committee with an update on a summary of KS2 outcomes for July 2016. The committee looked at four charts: <u>Attainment – Percentage of children reading the expected standard</u></p> <ul style="list-style-type: none"> • Reading – 65% - national 66% • GPS (Grammar, Punctuation and Spelling – 17% - national 72% • Maths – 77% - national 70% • Writing – 67% - national 74% • Combined – 55% - national 53% <p>Reading and GPS are in line with national, Maths is above. Writing will be a key focus</p>		

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Continued	<p><u>Attainment – Percentage of children working at greater depth</u></p> <ul style="list-style-type: none"> • Reading – 10% – national 19% • GPS – 17% - national 23% • Maths – 18% - national 17% • Writing – 0% - national 15% • Combined – 0% - national 5% <p>Maths is strong at Thorpe we need to ask ourselves why? And then use this to help develop other areas.</p> <p><u>Average scaled score</u></p> <ul style="list-style-type: none"> • Reading – 102 – national 103 • GPS – 103 – national 104 • Maths – 104 – national 103 <p>Our average scaled score is 1 below national for Reading and GPS and 1 above for maths</p> <p><u>Progress of Children</u></p> <ul style="list-style-type: none"> • Reading 0.6 – national 0 • Writing -0.9 – national 0 • Maths 2.1 – national 0 <p><u>Actions</u></p> <ul style="list-style-type: none"> • Track writing as a whole alongside GPS • Pupil Progress meetings will focus on writing data and outcomes • Triangulation of quality of teaching to include writing as a whole as well as GPS • CPD on marking to ensure quality feedback and consistency across the school • CPD on growth mindset • CPD on grammar for teachers and TAs • Intervention groups 		

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Continued	<p><u>Action to improve reading outcomes</u></p> <ul style="list-style-type: none"> • Accelerated Reader rolled down to years 3 and 4 • Maintain focus on reading nights • Electronic assessment tracking so that time is spent more efficiently analysing and acting on data 		
6. School Development Plan	<p>KT reported that the SLT will be meeting with middle leaders to involve them in writing the SDP. Copies will be posted out to governors. KT reminded governors that the priorities are identified in the handbook.</p>		
7. Governor Priorities	<p>CH discussed the priorities for governors for the coming year and reported that governors would be asked to visit the school as a Link Governor. CH asked if teachers could email their link governor to make contact and make a mutually convenient appointment for governors to come into school.</p> <p>TP asked if there was a record of Governor training. CH will remind governors at the full governors business meeting that training is available for all governors to access.</p> <p>CH suggested asking governors to complete a skills audit</p> <p>CH asked if a log of governors visits to school could be kept as evidence. The feedback form for governor monitoring visits to be used to record information and feedback.</p>	<p>EA to keep a list of Governor training</p> <p>KT to access a governor skills audit from The Key</p>	
8. Reconstitution	<p>CH reported that:</p> <ul style="list-style-type: none"> • there are two vacancies currently on the governing body • our governing body constitution is currently 17 which is quite a large number compared to other schools. CH asked the committee about re-constituting to 15 meaning we would not look to fill the current vacancies 	<p>Reconstitution to go on agenda for Full Governors Business Meeting on 22nd September</p>	

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9. Academy	The committee discussed the Academy status. KT reported that she would be going to some academy meetings and updates to look at various models and the process of setting up an academy or joining a trust.	Academy to go on the agenda for the Full Governors meeting on 22nd September.	
10. AOB	CH asked the committee if future meetings could be held in school time. Governors to look at their diaries.		

Meeting closed at 11.40 am