

THORPE PRIMARY SCHOOL

Minutes of Governors School Effectiveness Committee Meeting

Wednesday 30th November 2016

Present

Anne Clayton	AJC	
Colin Hammond	CH	Chair of Governors
Paula Jeremaes	PJ	Assistant Head (Associate Member)
Lisa Lloyd	LL	
Mansha Mohammed	MM	
Kate Trethewy	KTr	Headteacher
Terry Edwards	TE	Clerk to Committee

Absent

Item of Business	Points Discussed	Decisions/ Recommendations	Action Points/Date s
1. Apologies	Apologies were received from: <ul style="list-style-type: none"> • Lubna Akbar • Ansar Ali 		
2. Election of Chair and Vice-Chair	CH asked for nominations for Chair. Lisa Lloyd was nominated as Chair for the academic year. LL asked for nominations for Vice-Chair. Mansha Mohammed was nominated as Vice-Chair. CH reported that he had received a resignation from Alan Condon as staff governor	The committee nominated Lisa Lloyd as Chair and Mansha Mohammed as Vice-Chair	
3. Declaration of Interest	There was no declaration of interest		
4. Minutes of the last meeting 30 th June 2016	The minutes of the last meeting 30 th June 2016 were agreed	The minutes of the last meeting 30^h June 2016 were agreed.	
5. Matters Arising	KTr reported that British Values are part of the Ofsted framework		
6. Terms of Reference	The committee looked at the Terms of Reference for the committee and work schedule	The Terms of Reference were agreed for 2016-17	
7. School Standards	KTr presented a document to the committee: <ul style="list-style-type: none"> • The first page was taken from Raise on Line showing the context of the school. KTr reported that Raise on Line will no longer be available after this year • The committee discussed the context FSM were dropping and well below national average • Minority ethnic groups were very high 82.6% compared to 31.6 % national average • Pupils first language believed not to be English 67.9% compared to 20.1 % national average 		

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Continued	<ul style="list-style-type: none"> • Pupils with SEN – gap is narrowing 15.3% compared to 12.1 national average • Stability higher than national of 89.9% compared to 85.7% national <p>School Deprivation indicator equal to national average</p> <p>KTr presented the Family Fischer Trust – Data Dashboard information:</p> <ul style="list-style-type: none"> • Report is designed for governors and school leaders • Report is RAG rated indicated that KS2 attainment and progress is significantly above national average • Progress is shown is higher and lower performing groups of children with lower performing groups in KS1 writing • Thorpe has done really well despite to changes to the expectation of attainment and progress • Writing is showing weaker progress compared to Maths • Other data is broken down into subjects and analysis of contextual data • Attendance is above national average despite some children taking extended leave of absence <p>KS1 contextual data:</p> <ul style="list-style-type: none"> • Data is good, with most above national average • KTr explained the breakdown of various groups and comparisons between two points of data <p>EYFS data:</p> <ul style="list-style-type: none"> • The EYFS data is significantly below • The committee looked at breakdown of the different strands of profiles • Writing is an area of development • Data is subjective and not a test, it is difficult to guarantee reliability and consistency <p>Reading is the biggest concern in Year 6 with grammar as a focus in every lesson. KTr reported that splitting of year groups is working well.</p>		

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<p>8. Pupil Premium Report</p>	<p>PJ presented a report to governors for 2017-17:</p> <ul style="list-style-type: none"> • 79 children are eligible and receiving support • Funding received for 66 children • The role is currently being shared by the Assistant Head and Raising Attainment Leader • TA support with Reading and Maths groups • SEN children received pupil premium support • Financial help with residential trips <p>The report included a breakdown of interventions groups and support offered</p>		
<p>9. Jack Hunt Trust/ Academy update</p>	<p>KTr reported that:</p> <ul style="list-style-type: none"> • The trust schools who were looking to form a MAT visited two MATs with different types of autonomy and different ways of working • A meeting was held with Jon Lewis, (Assistant Schools Commissioner) for Headteachers, Governors and Senior Leaders in school to discuss the process • Heads of the schools interested were meeting next week to look at the Vision, Values and Aims of forming a MAT to explore if there is a common ground to move forward. Senior Leaders to join Heads at the end of the day • Staff are aware of the MNAT and information to be brought back to Full Governors • Jon Lewis reported that funding was available as an incentive but the current funding finishes at Easter and shouldn't be used as a driver • Staff to be involved as the process begins 		
<p>10. Rights Respecting School</p>	<p>PJ updated the committee on the progress of the Rights Respecting School initiative:</p> <ul style="list-style-type: none"> • The steering group have met 4 times this term • The school is working towards Level 1 – during the assessment process UNICEF will come in to school and talk to governors, children have joined the rights respecting school council – new members have joined the original group • Children have led some of the activities • Classes have created their own class charters 		

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Continued	11. Children have agreed a lunchtime charter 12. Charters are displayed around school 13. The staff meeting next term will focus on the Global curriculum, mapped to the curriculum linked to the rights CH will talk to Jo Fillmore about Governor involvement		
11. Raise on Line	KTr reported that governors will not receive a Raise on Line report		
12. Policies	<p><u>Attendance Policy - update</u> KTr reported that she had received an email from Gary Perkins at the LA advising not to issue penalty notices at present. LA to update schools when new guidance is available. LA to send out model letters</p> <p><u>Safeguarding Policy</u> KTr went through the changes in the policy:</p> <ul style="list-style-type: none"> • 2.6 – refers to the Keeping Children Safe in Education 2016 policy • 3.2.3 – added in ‘engage in fully in the early Help process to maximise the opportunity for timely intervention’ • 4.2 – Take out • 4.4 – Take out • Section – 5.1 added in ‘ensure children are taught about safeguarding, including online • Section 5.1 added in ensure that appropriate filters and monitoring, systems are in place, whilst taking care to avoid imposing unreasonable restrictions • Section 6.5 - add in ‘Should this be the case, the school will record clearly the reason for not discussing with parents and inform Children’s Social Care • Section 6.8 – add in ‘The school will not attempt to investigate an allegation without prior consultation with the Designated Officer for the LA 	Governors agreed the following changes to the Safeguarding Policy	

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Continued	<ul style="list-style-type: none"> • Section 7.2 – The training will be facilitated through regular ‘refreshers’ and information updates. All staff, governors and volunteers will read Part 1 of Keeping Children Safe in Education (2016) and any other recommended documents to ensure they are familiar with the signs and symptoms of abuse. A record will be kept to demonstrate compliance. • Section 11.13.4 – In accordance with the 2015 ‘Duty’, all known cases of FGM in girls under the age of 18 will be reported to the police. • Section 12.28 – TE to check the current legislation regarding Disclosure by Association. 		
14. Governors Responsibilities	CH reported that Governors Visits to school will be put into place in January		
15. Governors Register	CH reminded governors to sign the Governors Register List at the front of the school when governors come in for a governor visit. The register provides a record of visits to school for OFSTED.		
16. AOB	CH reminded governors that if they are unable to attend their committee meeting to ask a governor to attend the meeting on their behalf		

Meeting Closed at 8.05 pm